

TRAIN Grant RFP Orientation November 2, 2016 Q & As

- Q1. The Planning Grant Applicant Group requires at least two employers and at least one representative from another stakeholder. Can one employer be consider more than one employer for the Planning Grant Applicant Group applicant planning group if they have multiple divisions?
- A1. No.
- Q2. For the Planning Grant Applicant Group, can there be a Lead applicant and multiple Employers?
- A2. Yes as long as the lead applicant is another stakeholder and there are at least 2 employers in the group for a total of at least three entities. See the definition of Planning Grant Applicant Group in the RFP.
- Q3. Employers that are on the planning grant team, do they have to be a part of the Implementation Grant process?
- A3. Not necessarily, but it would be the most competitive proposal with employers participating in both grants. It depends on what is detailed and proposed in the Strategic Workforce Training Plan (Plan). If the Plan states that an incumbent workforce will be trained and the employers who are participating do not send workers, then this would raise concerns such as is there a demand for the training. If the Plan is to train unemployed or underemployed and employers did not hire these folks, then again it would raise concerns such as is there a demand for the training. Employer's needs should be driving the process and what is requested and implemented with the Implementation grant. The goal is for individuals to obtain employment, increase their wages, and employers to have a skilled workforce.
- Q4. For the implementation grant, data entry is required for participants into the Delaware JobLink system. Is this system for the sole use of the state or can anyone access it? How secure is this system?
- A4. Delaware JobLibk (DJL) is a web base system use by DOL and other agencies for entering participant specific information and outcomes when enrolled in a variety of workforce programs. This system does Department of Labor, Division of Employment and Training's (DET) federal reporting, is DET's case management system for federal and state workforce programs, is the state's labor exchange system that connect employers and jobseekers by being the free platform to build job orders and resumes and then match them. Any user must obtain access rights. View the privacy policy at https://joblink.delaware.gov/ada/r/privacy_policy
- Q5. Proposals are due December 5, 2016 at 4:00. Does postmarked by this date work?
- A5. No. Proposals must be received by December 5, 2016 by 4:00 p.m..
- Q6. Proposers may request an explanation of the basis of the awarding of funds from the Director of the Workforce Development Board. The request must be in writing and must be submitted within ten (10) days of the award. Information on the filing of a complaint may be obtained through the Director's office. Will this include reviewers' comments?
- A6. No. Reviewer comments are not gathered. Instead, the rating and ranking of your proposal is gathered.
- Q7. When a proposal is not fully funded does DOL/DET contact the proposer first before making the decision?

- A7. No. If this occurs, DET will contact the proposer with their award amount. If the proposer is unable to meet grant goals with awarded amount, proposer would notify DET. This would begin a negotiation or the proposer can deny award or DET can determine to not enter into an agreement with proposer.
- Q8. If an Employer sends a worker to the implementation training, is the employer charged for the training or is the employee covered by the grant?
- A8. This depends on what was requested with the Strategic Workforce Training Plan and awarded. It could cover all or some of the costs of the training. This would only be for the lifetime of the Implementation grant. After the end of the implementation grant, the program would need to be sustained in other ways (such as employer paid, trainee paid, etc.).
- Q9. Can funds be use for Marketing during the Planning Grant?
- A9. No.
- Q10. How do non-profits fit in here?
- A10. Non-profits can be an employer, other stakeholder, lead, convener, etc. It depends on how they fit into the targeted skill or industry.
- Q11. Is the Orientation Mandatory
- A11. No.