



**CAREER DEVELOPMENT SCHOLARSHIP  
APPLICATION CHECKLIST**

- \_\_\_\_\_ The completed application must be typed or printed clearly.
  
- \_\_\_\_\_ Two Letters of Recommendation must be submitted with the completed application. (Be sure **NOT** to use a family member)
  
- \_\_\_\_\_ The specific workshop, course, seminar or post-secondary program that you are applying to or have been accepted by must be stated.
  
- \_\_\_\_\_ Your Personal Statement is the most important part of the application. Please use an additional sheet of paper to explain **WHY YOU** should be chosen as this year's recipient.

Mail or email your application and two Letters of Recommendation to:

Delaware Workforce Development Board  
c/o Ms. Wanda Holifield  
4425 N. Market Street, 3<sup>rd</sup> Floor  
Wilmington, DE 19802

Questions: Contact Ms. Holifield at (302) 761-8160 or [wanda.holifield@state.de.us](mailto:wanda.holifield@state.de.us)